

Notice for School Registration 2020

The School registration will take place on:

Tuesday, 10th March 2020

The schools set their own times.

As always, the Primary/Elementary Schools hang out an appointment list for a trial lesson in all Kindergartens in which parents can sign in at given times. Children in day-care centres who are not in the school district can get the appointments from the School Secretary.

The registration is compulsory

The legal guardians are requested to submit their school-age children on this day for school visits. School children are all those who have completed the age of 6 by 30th September, i.e. who were born on the **30th of September 2014** at the latest.

The children **must be** registered at the Primary/elementary school in their school **district/border** where they are **resident**. This also applies if, for compelling personal reasons, a visit to another primary school (with a so-called "guest school") or a restitution is to be requested from the primary school. **Guest scholarship applications are to be submitted on the day of the school registration. Guest scholarships submitted to the school after the 3rd of April 2020 can only be considered if the pupil is a newcomer.**

Children who were put back the previous year are to re-register again with the provision that they are due.

The decision on the inclusion of a child in the school meets per § 2 (3) GrSO. "The head of the school can request a test."

Guardians can be fined if a child is not being registered without legitimate reason.

Guardians who wish to postpone the inscription of their children born between the 01.07.2014 and 30.09.2014 are nonetheless obliged to present themselves at the inscription on March 10th. The school staff will advise the guardians and give a recommendation. The guardians can then decide if they want to enrol their child this year or next. If the parents don't communicate their decision until April 3rd, the child will automatically be enrolled this school year.

School admission on request

Children born between 01.10.2014 and 31.12.2014 may be enrolled in school if requested by the parents. In case of doubt the school will check the child's ability.

At the request of the guardian, children can also be enrolled in exceptional cases, if they were born after 01.01.2015. Here a psychological examination is compulsory.

School medical examinations in advance

- Complete physical examinations by the school doctors are taken for children if
 - they are to be enrolled early
 - they do not have the preventive medical examination U9
 - they do have the preventive medical examination, but the school ability must be determined by the school physician
- If the preventive medical examination U9 has been completed, the public health authorities will take a short examination in the Kindergarten. This includes a seeing and hearing test, speech and motor abilities. The vaccination and preventive booklet will be checked
- Afterwards the office of public health authority will hand out a confirmation which must then be shown at the school registration.

The day of school registration

The legal guardians must come with their children to the school in their district. If you are unable to come, please assign a representative to take the child to the school registration. Children who are in a home can be registered by the home director

Please bring the following:

- **birth certificate**
- **with foreign children, the passport is required.**
- **confirmation from the public health authorities to be shown at the school.**
- **possibly documents like the residence regulation and/of custody rights.**

School registration at a Special Care School.

Children who are not able to attend or participate in a standard primary school due to the need of special care and attention or because of disability, can be registered in a public or private Special Care School. The school administrations of the Special Care School in Erlangen will counsel you and – if necessary – issue the necessary certificate in order to be able to register.

Primary/Elementary Schools in the City of Erlangen.

Adalbert-Stifter-Grundschule Erlangen, Sieglitzhofer Str. 6
Grundschule Erlangen – An der Brucker Lache, Zeißstr. 51
Max-und-Justine-Elsner-Grundschule Erlangen-Bruck, Sandbergstr. 5
Grundschule Erlangen-Büchenbach, Dorfstr. 21
Grundschule Erlangen-Dechsendorf, Campingstr. 32
Grundschule Erlangen-Eltersdorf, Tucherstr. 16
Grundschule Erlangen-Frauenaurach, Keplerstr. 1
Heinrich-Kirchner-Grundschule Erlangen, Dompropststr. 6
Hermann-Hedenus-Grundschule Erlangen, Schallershofer Str. 20
Loschge-Grundschule Erlangen, Loschgestr. 10
Michael-Poeschke-Grundschule Erlangen, Liegnitzer Str. 22
Pestalozzi-Grundschule Erlangen, Pestalozzistr. 1
Grundschule Erlangen-Tennenlohe, Enggleis 6
Friedrich-Rückert-Grundschule Erlangen, Ohmplatz 2
Grundschule Erlangen-Mönauschule, Steigerwaldallee 19

Special Care Schools in the City of Erlangen

Otfried-Preußler-Schule, Special Educational Support Centre in Erlangen,
Liegnitzer Straße 24,

Georg-Zahn-Schule, Support Centre for the Development centre with a focus on intellectual
development, Schenkstraße 113

Erlangen, 20.01.2020

CITY OF ERLANGEN

A handwritten signature in blue ink, appearing to read 'F. Janik'.

Dr. Florian Janik
Oberbürgermeister
(Lord Mayor.)

EDUCATION AUTHORITY
IN THE CITY OF ERLANGEN

A handwritten signature in blue ink, appearing to read 'S. David'.

Siegfried David, Schulamtsdirektor
Fachlicher Leiter
(Professional Head)